

Infrastructure Committee

AGENDA

Jefferson County Courthouse
320 S. Main Street, Room 112
Jefferson, WI 53549

March 21, 2012

10:30 a.m.

Committee Members

Richard Jones, Mary Delany, Rick Kuhlman, Donald Reese, Chair, Jim Schroeder

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the February 8, 2012 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and possible action on Highway Facility Project
9. Discussion and possible action on wireless internet service at the Health Department and the Workforce Development meeting rooms
10. Discussion and possible action on the Courthouse bathrooms remodeling projects
11. Discussion and possible action on an amendment to the County's Grounds Use Policy addressing public gatherings
12. Discussion and possible action on amendments to the County Weapons Policy
13. Potential items for the Committee's next meeting
14. Set next meeting date: Tentative date April 18, 2012
15. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

Jefferson County Board
Committee Minutes

#6

February 8, 2012
Infrastructure Committee

1. Call to order

Meeting called to order by Supervisor Reese at 10:30 a.m.

2. Roll call of Committee Members

Richard Jones, Donald Reese, Mary Delany, Jim Schroeder, and Rick Kuhlman.

Others Present: Gary Petre – County Administrator; Tammie Jaeger – Administrative Assistant-Confidential; Phil Ristow – Corporation Counsel; Terry Gard – Human Services Maintenance Supervisor; Mike Marasch – Central Services; Sharee Behm – Support Services Sgt; Jerry Haferman – Administrative Captain; Steve Sharp, Reporter – Watertown Daily Times; Supervisor Ron Buchanan; John Molinaro – County Board Chairman; Bill Kern – Highway Commissioner; Roland Welsch – IT Manager; Karyn Spory, Reporter – Jefferson Daily Union.

3. Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

Move up the discussion of the County Weapons Policy to accommodate Sheriff's Office Staff in attendance.

5. Public Comment

None

6. Approval of the October 4, 2011 Infrastructure Committee meeting minutes

Motion made by Supervisor Jones; Second by Supervisor Delaney to approve the October 4, 2011 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried)

7. Communications

- Sheriff's Office Policy & Procedure 414
- Courthouse Parking Lot Engineering Proposals
- Updates to green initiatives for Central Services Department and the Human Service buildings
- Highway Facility Committee Motion
- Highway Department Facility Condition Report
- County Highway Department Facility Comparison Report

8. Review and possible action on proposals for engineering services for the courthouse parking lot/ underground facility reconstruction project

The following proposals were received:

		Not to Exceed
Gunnar Malm & Associates, Madison	7.3%	\$33,500
Arnold and O'Sheridan, Madison	4.25%	\$17,800
WJE Associates, Northbrook, IL	8.0%	\$32,800
Bloom Companies, Milwaukee	7.5%	\$31,425

Motion made by Supervisor Kuhlman; Second by Supervisor Delaney to select Gunnar Malm & Associates of Madison to provide engineer services for the parking lot reconstruction project. Ayes-All (Motion Carried)

- 9. Discussion and possible action on wireless internet service at the Human Services building**
Kathi Cauley didn't feel that there was enough demand at the Human Services building for wireless internet. John Molinaro suggested looking into installing wireless connections into the meeting rooms at Workforce Development. The Health Department is interested in installing wireless at the Health Department to accommodate the Rock River Free Clinic. Roland will obtain costs to install wireless at these locations and the committee will discuss this at the next meeting. No action taken.

10. Status report on new county website design

Gary Petre gave a status report on the new website design. No action taken.

11. Update on green initiatives in the Courthouse and Human Services buildings - 2011 and 2012

A list of green initiative projects for Central Services and the Human Service buildings was provided for the committee to review. Mike Marasch and Terry Gard went over the information and addressed questions. No action taken.

12. Review and Discussion of MIS Guide to Services

A copy of the "MIS Guide to Services" was provided for the committee to review. An additional section addressing County Board applications will be added to this guide in the future. No action taken.

13. Status report on connecting to the State WISCNET system

Roland Welsch gave the committee an update on WISCNET. Jefferson County connected to WISCNET in November and county users are currently operating on this system. The entire project, including web services, should be completed by the end of the month. No action taken.

14. Discussion and possible action on the Courthouse bathroom remodeling projects

Mike Marasch informed the committee that contractors looked at the project. They discovered issues with the original construction design of the walls. The cost for the women's bathroom would be \$14,707.60 (no tear out) or \$19,707.60 (with tear out). Cost for the men's bathroom would be \$17,800 (no tear out) or \$23,800 (with tear out). The group supported the idea of completely tearing out the existing bathrooms. The committee will wait for information on the carryover funds and final cost estimates and discuss this at their next meeting. No action taken.

15. Discussion and possible action on an amendment to the County's Grounds Use Policy addressing public gatherings

A copy of the resolution, the application and the policy were provided for the committee to review. Gary Petre discussed the need for clarification regarding public gatherings. Phil Ristow explained that people are allowed to come and go from a public building. If they are not interfering with public access to the building and are not disturbing the peace there is not much we can do to control these situations. Phil will work with the Sheriff's Department to update the policy. The committee will discuss this at their next meeting.

16. Review and approve County Facility and Grounds Permit Application/Approval form

The committee reviewed the application/approval form.

Motion made by Supervisor Kuhlman; Second by Supervisor Schroeder to approve the County Facility and Grounds Permit Application/Approval form. Motion amended by Supervisor Kuhlman and seconded by Supervisor Schroeder to include an additional line on the form to state the purpose of the gathering. Ayes-All (Motion Carried)

17. Discussion and possible action on amendments to the County Weapons Policy

Sgt. Behm and Capt. Haferman distributed information for the committee to review. Phil Ristow told the committee that Child Support staff requested permission to carry pepper spray. The Sheriff's Office staff

will look into the issue of allowing pepper spray for Child Support staff and will also compare the County Weapons Policy to their Policy & Procedures 414 for other possible revisions. This will be discussed at the next meeting. No action taken.

18. Convene in closed session pursuant to § 19.85 (1)(e), Wisconsin Statutes, to deliberate the purchase of public property interests for a satellite highway facility

Motion made by Supervisor Reese; Second by Supervisor Kuhlman to convene in closed session at 12:15 p.m. followed by a roll call vote. (Ayes-All) Motion carried.

19. Reconvene in open session to take action if necessary on items discussed in closed session concerning public property interests for a satellite highway facility

At 12:35 p.m. a motion was made by Supervisor Kuhlman; Second by Supervisor Jones to reconvene into open session. Ayes-All (Motion Carried)

Motion by Supervisor Jones; Second by Supervisor Schroeder to recommend to the County Board to acquire the subject property. Ayes-All (Motion Carried)

20. Discussion and possible action on the two latest consultant reports on the new highway facility and county land values

A handout was provided for the committee to review.

Motion made by Supervisor Jones; Second by Supervisor Delaney to support the Highway Committee in forwarding a resolution to the County Board regarding the highway facilities recommendations "Postponing Further Consideration of Certain Site Options for a New Highway Department Main Facility and Authorizing Staff to Obtain Additional Information on the two remaining Site (A and C) Options". Ayes-All (Motion Carried)

21. Potential items for the Committee's next meeting

- Approval of February 8, 2012 Infrastructure Committee meeting minutes
- Discussion and possible action on Highway Facility Project
- Discussion and possible action on wireless internet service at the Health Department and the Workforce Development meeting rooms
- Discussion and possible action on the Courthouse bathrooms remodeling projects
- Discussion and possible action on an amendment to the County's Grounds Use Policy addressing public gatherings
- Discussion and possible action on amendments to the County Weapons Policy

22. Set next meeting date

Next tentative meeting for March 21, 2012 @ 10:30 a.m.

23. Adjourn

Supervisor Kuhlman made a motion to adjourn; Second by Supervisor Jones at 12:40 p.m. Ayes - All (Motion Carried)

11

RESOLUTION NO. 2011-59

Resolution adopting a County Grounds Use Policy

WHEREAS, the County receives various requests from time to time for use of portions of county grounds or buildings, and

WHEREAS, development of a uniform procedure and terms applicable to authorizing use of county grounds or buildings is desirable, and

WHEREAS, the Infrastructure Committee has reviewed a number of the issues involved and recommends the adoption of the attached Grounds Use Policy,

NOW, THEREFORE, BE IT RESOLVED that the Grounds Use Policy as recommended by the Infrastructure Committee is hereby adopted.

BE IT FURTHER RESOLVED that any prior policies adopted in conflict herewith are hereby repealed.

Fiscal Note: The use of county grounds has tended to decrease over the years as security concerns have increased. As a result, no significant revenue is expected to be generated from this process.

AYES ___ 26 ___

NOES ___ 2 ___ (Torres, Zentner)

ABSTAIN _____

ABSENT ___ 2 ___

Requested by
Infrastructure Committee

10-11-11

Philip C. Ristow: 10-05-11

GROUNDS USE POLICY

The Jefferson County Board of Supervisors has adopted the following policies and procedures for non-governmental use of courthouse grounds and other county facilities in order to protect the interest of Jefferson County government, the courthouse, citizens of Jefferson County and the public.

Use. Primary use of courthouse and other county facilities is for the conduct of county government business. Consequently, groups that are part of Jefferson County government will have the sole use of most facility space, and priority to use meeting rooms and other public facility space. Such priority shall be determined by the County Administrator on a case by case basis. Any disputes between various branches of county government shall be resolved by the Infrastructure Committee, time permitting. Otherwise, the determination of the Administrator shall be final.

Non-governmental Use. Nonprofit Jefferson County citizen groups may be allowed to use public areas as long as their use does not interfere with county government functions, operations or business.

Permits. Any person who wishes to use public space must apply for a permit at least four weeks prior to the proposed use. Scheduling is on a “first come, first serve” basis. The applicants are encouraged to apply as far in advance as possible. Applications shall be in a form approved by the Infrastructure Committee and must explain the nature of the proposed activity, display or event. An application fee of \$50 shall be submitted with the application.

All permits shall be subject to the following terms of use:

(1) The use of any county facility by profit-making groups or for profit-making purposes is generally prohibited. No business, non-profit, or personal organization shall be allowed to solicit business or sell items for profit without the prior permission of the Jefferson County Infrastructure Committee.

(2) No admission or use fee can be collected by a non-Jefferson County entity for any event conducted on county property.

(3) No alcoholic beverages shall be served, or consumed in county facilities listed in this policy. No person(s) impaired by alcohol shall be permitted in county facilities.

(4) Smoking of tobacco products is prohibited in any enclosed building as provided in Wisconsin Statutes §101.123. In addition, the smoking of tobacco products and the use of smokeless tobacco products is prohibited by the Jefferson County Smoke Free Air Act.

(5) Weapons and firearms are prohibited in all county facilities except as otherwise permitted by the County Weapon Policy.

(6) Functions occurring in county facilities shall not violate any applicable City of Jefferson, Jefferson County, State of Wisconsin or federal laws, ordinances or regulations.

(7) The permit holder is responsible for paying all costs in connection with a proposed activity, display, or event, including any costs incurred by the County for services that are in excess of the costs that would be incurred by the County in the absence of the activity, display or event.

(8) The permit holder assumes responsibility for all activities conducted in connection with the permitted use, including supervision and control to prevent injury or damage; maintenance of the premises in connection with the permitted use; and coordination with the County Administrator.

(9) The permit holder agrees that any unattended display will be accompanied at all times by a sign clearly stating the name of the permit holder and that the display is a private display that is not sponsored, maintained, or funded by Jefferson County.

(10) The permit holder agrees that it will not in any way, directly or indirectly discriminate against any person because of ancestry, age, color, creed, disability, family status, handicap, income, marital status, national origin, race, religion, sex, sexual orientation or any other status protected by federal, state, county, and city ordinances, policies, procedures, regulations, rules and statutes.

(11) The permit holder agrees to indemnify, hold harmless, and defend Jefferson County and its agents, employees, officers, and officials against any and all damages or claims that arise because of the issuance of a permit, the permitted use, or the placement of any display, equipment, or other item in connection with the permitted use.

(12) The permit holder must meet with the County Administrator prior to the commencement of the permitted use to determine the specific placement of any display, equipment, or other item.

(13) The permit holder is responsible for any damage to the courthouse, courthouse grounds, or county property that arises in connection with the permitted use. The County Administrator will notify the permit holder of any such damage and the cost of repairs.

(14) The permit holder shall supply a Certificate of Insurance to the County at least three weeks in advance of the permitted use showing coverage of at least \$1,000,000 per occurrence for bodily injury and \$250,000 per occurrence for property damage.

(15) The permit holder shall pay any extra personnel costs incurred by the County in connection with the permitted use including cleanup after the permitted use ends, or security

during the period of use. A \$50 deposit will be required in addition to the application fee to guarantee payment for cleanup costs.

(16) No signs, emblems, banners, pennants, etc. may be affixed to any building surfaces, steps, walls or light fixtures. Sticks used to hold signs will not be allowed in any building.

(17) The County Administrator or Committee may establish other permit conditions as may be, in their discretion, necessary to protect the County's interest.

ADDITIONAL RULES

(1) Parks shall be rented/used in accordance with the Parks Ordinance.

(2) Rooms at the Workforce Development Center may be rented at the rate of \$41 per day to local non-profit citizen groups.

(3) Large gatherings outside at the courthouse will be assigned a particular area within which to congregate. No electric power will be supplied. No amplified sound systems will be permitted.

(4) Notwithstanding the issuance of a permit, the County reserves the right to cancel, move or preempt scheduled use of a county facility and further reserves the right to access and enter the reserved space at any time.

(5) The Fair Park Committee may establish alternate rules for use of its buildings or grounds.

Adopted by Jefferson County Board of Supervisors on 10/11/2011

JEFFERSON COUNTY WEAPON POLICY

I. Preamble

This policy was prompted, in significant part, by 2011 Wisconsin Act 35. It is intended to preserve and promote public protection and safety, public peace and good, and workplace safety and health.

II. Definitions

- A. "Law Enforcement Officer" means a Wisconsin law enforcement officer, as defined in Section 175.46(1)(g) Wisconsin Statutes or a federal law enforcement officer, as defined in Section 175.40(7)(a)1. Wisconsin Statutes.
- B. "Licensee" means an individual holding a valid license to carry a concealed weapon under Section 175.60 Wisconsin Statutes or an out-of-state licensee per Section 175.60(1)(f) 1.-2. Wisconsin Statutes.
- C. "Motor Vehicle" means a vehicle which is self-propelled, including but not limited to a passenger car, truck, and van, bus, taxi, commercial motor vehicle, motorcycle, moped, motor bicycle, snowmobile, and all-terrain vehicle.
- D. "Placard" means a small card or plaque.
- E. "Sign" means a sign that states a restriction imposed hereunder and that is at least 5 inches by 7 inches.
- F. "Special Event" means an event that is open to the public, is for a duration of not more than three (3) weeks, and either has designated entrances to and from the event that is locked when the event is closed or requires an admission.
- G. "Weapon" includes, without limitation, any firearm (including a handgun), an electric weapon (as defined in Section 941.295(1c)(a) Wisconsin Statutes), a knife, including a box cutter or other sharp object, ~~(except a pocket knife with a blade less than 2.5 inches)~~, a switchblade (as defined in Section 941.24(1) Wisconsin Statutes), a billy club, oleoresin capicum (OC) spray devices (also known as pepper spray or pepper mace), Metallic knuckles, nunchaku, shuriken, cestus, manrikigusari, ammunition, explosives, batons or similar wood or metal objects like sign standards, or any device designed or ~~used~~ capable of use as a weapon and capable of producing great bodily harm or death.

III. Prohibitions

- A. County employees are prohibited from carrying or possessing a concealed weapon (or a weapon that is not concealed) in the course (or during any part) of their employment.

This prohibition does not apply to:

- 1. Certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.

2. An employee, who is a Licensee, properly storing a weapon or ammunition in the employee's own motor vehicle, regardless of whether the motor vehicle is used in the course of employment or whether the motor vehicle is driven or parked on property used by the County.

- B. Persons are prohibited from carrying or possession of a concealed weapon (or a weapon that is not concealed) while operating or being a passenger in any County owned or leased motor vehicle.

This prohibition does not apply to certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.

- C. No person may, while carrying or possessing a weapon, enter or remain in any part of a building that is owned, occupied, or controlled by the County

This prohibition does not apply to:

1. Certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.
2. A person who leases residential or business premises in the building.
3. A person *if* a firearm is in a vehicle driven or parked in the parking facility, or to any part of the building used as a parking facility.

- D. Organizers of any "special event" may prohibit any persons carrying or possessing a weapon from entering or remaining at the "special event".

This prohibition does not apply to:

1. Certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.
2. If the firearm is in a vehicle driven or parked in the parking facility, or to any part of the special event grounds or building used as a parking facility.

IV. Notice

- A. For purposes of *III. Prohibitions A.* above:

County employees will be notified, either orally or in writing, of the restriction.

- B. For purposes of *III. Prohibitions B.* above:

1. A placard may be posted, that is located in a prominent place within or on the motor vehicle, such that any person who is an operator or occupant of the vehicle can be reasonably expected to see the placard.

Suggested language for the placard:

ENTRY TO THIS VEHICLE WHILE CARRYING OR POSSESSING A CONCEALED FIREARM OR OTHER WEAPON (OR A FIREARM OR OTHER WEAPON THAT IS NOT CONCEALED) IS FORBIDDEN.

or

2. Any motor vehicle operator or occupant will be notified, either orally or in

writing, of the restriction.

C. For purposes of *III. Prohibitions C.* above:

1. A sign will be posted that is located in a prominent place near all of the entrances to any building to which the restrictions apply, where any individual entering the building can be reasonably expected to see the sign.
2. Suggested language for a sign:

“NO PERSON MAY ENTER OR REMAIN IN THIS BUILDING WHILE CARRYING OR POSSESSING A FIREARM OR OTHER WEAPON“

D. For purposes of *III. Prohibitions D.* above:

1. A sign will be posted that is located in a prominent place near all of the entrances to the special event, such that any individual attending the special event can be reasonably expected to see the sign.
2. Suggested language for a sign:

*“NO PERSON MAY ATTEND THIS **INSERT NAME OF SPECIAL EVENT** WHILE CARRYING OR POSSESSING A FIREARM OR OTHER WEAPON“*

V. Miscellaneous Provisions

- A. This policy is intended to be consistent with, and cannot supersede, state law/ or federal law.
- B. If any provision or clause of this policy or its application to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this policy that can be given effect without the invalid provision or application, and to this end the provisions of this policy are severable.
- C. Reference to the Wisconsin Statutes herein include as such statutes now exist or are hereafter amended.

VI. Penalties for Violation

- A. If applicable, referral to law enforcement or the district attorney for prosecution as applicable under Wisconsin Statutes, including Section 943.13 Wisconsin Statutes; *and/or*
- B. For County employees, discipline up to and including discharge from employment.

VII. Effective Date

This Weapon Policy becomes effective November 1, 2011.

Adopted by the Jefferson County Board of Supervisors on 10/11/2011.

Gary Petre

From: Matt Wolfert [matt@brayarch.com]
Sent: Wednesday, March 21, 2012 9:38 AM
To: Gary Petre; Bill Kern
Cc: nstark@brayarch.com
Subject: Additional Services Letter
Attachments: Jefferson Co Hwy Add Services Proposal 03-21-12.pdf

Hi Gary/Bill. I hope you are both enjoying this wonderful weather.

I apologize for not getting this to you sooner. We struggled to pin down consultant engineer proposals because of the somewhat undefined scope associated with some of these tasks.

As you will see in the attached the fee is somewhat higher than we had anticipated. This is almost exclusively because of the cost associated with the engineers work on evaluating the existing building for code violations and for possible remodeling.

Please let us know if you have any questions/comments and we look forward to continuing to try and move the study closer to a clear decision on how to proceed.

Thanks,
Matt

Check out what's new at Bray - www.brayarch.com

Matthew D. Wolfert
AIA, LEED AP
Principal



215 North Water Street
Suite 250
Milwaukee, WI 53202

Phone: 414.226.0200
Fax: 414.226.0224
Cell: 920.980.5548

www.brayarch.com

Mr. Gary R. Petre, County Administrator
Mr. William Kern, Highway Commissioner
Jefferson County
Wednesday | March 21, 2012
Page 2

➤ **EFFORTS BY ARCHITECTURAL/ENGINEERING TEAM SPREAD ACROSS BOTH RESOLUTIONS**

The following services of the Bray team and Kapur & Associates are blended across numerous tasks requested in both Resolution 2011-80 and 2011-84.

- Support by Kapur & Associates in continued evaluation of the existing site and in exploration of utility extension routes and associated costs
- Summarize / prepare report of findings
- Meetings / onsite inspections
- Preparation of final presentation
- Final presentation to County Board

➤ **FEE PROPOSAL**

Bray Architects proposes a fixed fee of **Fourteen Thousand Six Hundred Dollars (\$14,600.00)** for the services outlined above.

As you can see below the majority of this fee is incurred because of the additional efforts requested of the civil, plumbing, HVAC and electrical engineering consultants.

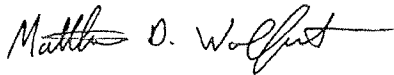
Bray Architects.....	\$ 6,500.00
Civil Engineering	3,600.00
Structural Engineering.....	1,500.00
Plumbing Engineering.....	1,000.00
HVAC Engineering	1,000.00
Electrical Engineering	<u>1,000.00</u>
Total:	\$ 14,600.00

If you are in agreement with this proposal please print and sign two copies of this letter – returning one to us and keeping one for your records. Should you have any questions or comments, please do not hesitate to contact me.

Sincerely,

BRAY ASSOCIATES ARCHITECTS, INC.

JEFFERSON COUNTY



Matthew D. Wolfert, AIA, LEED AP
Principal

Printed Name: _____

Title: _____

- c: Lawrence C. Bray, Bray Associates Architects, Inc.
Ronet C. Rodewald, CPA, Bray Associates Architects, Inc.
Nathan Stark, Bray Associates Architects, Inc.

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- C. "Motor Vehicle" means a vehicle which is self-propelled, including but not limited to a passenger car, truck, and van, bus, taxi, commercial motor vehicle, motorcycle, moped, motor bicycle, snowmobile, and all-terrain vehicle.
- D. "Placard" means a small card or plaque.
- E. "Sign" means a sign that states a restriction imposed hereunder and that is at least 5 inches by 7 inches.
- F. "Special Event" means an event that is open to the public, is for a duration of not more than three (3) weeks, and either has designated entrances to and from the event that is locked when the event is closed or requires an admission.
- G. "Weapon" includes, without limitation, any firearm (including a handgun), an electric weapon (as defined in Section 941.295(1c)(a) Wisconsin Statutes), a knife, including a box cutter or other sharp object, ~~(except a pocket knife with a blade less than 2.5 inches)~~, a switchblade (as defined in Section 941.24(1) Wisconsin Statutes), a billy club, oleoresin capsicum (OC) spray devices (also known as pepper spray or pepper mace), Metallic knuckles, nunchaku, shuriken, cestus, manrikigusari, ammunition, explosives, batons or similar wood or metal objects like sign standards, or any device designed or ~~used~~ capable of use as a weapon and capable of producing great bodily harm or death.

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This prohibition does not apply to:

- 1. Certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.

2. An employee, who is a Licensee, properly storing a weapon or ammunition in the employee's own motor vehicle, regardless of whether the motor vehicle is used in the course of employment or whether the motor vehicle is driven or parked on property used by the County.

B. Persons are prohibited from carrying or possession of a concealed weapon (or a weapon that is not concealed) while operating or being a passenger in any County owned or leased motor vehicle.

This prohibition does not apply to certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.

C. No person may, while carrying or possessing a weapon, enter or remain in any part of a building that is owned, occupied, or controlled by the County

This prohibition does not apply to:

1. Certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.
2. A person who leases residential or business premises in the building.
3. A person *if* a firearm is in a vehicle driven or parked in the parking facility, or to any part of the building used as a parking facility.

D. Organizers of any "special event" may prohibit any persons carrying or possessing a weapon from entering or remaining at the "special event".

This prohibition does not apply to:

1. Certified law enforcement officers, entitled to carry a weapon, while acting in their official capacity and with lawful authority.
2. If the firearm is in a vehicle driven or parked in the parking facility, or to any part of the special event grounds or building used as a parking facility.

IV. Notice

A. For purposes of *III. Prohibitions A.* above:

County employees will be notified, either orally or in writing, of the restriction.

B. For purposes of *III. Prohibitions B.* above:

1. A placard may be posted, that is located in a prominent place within or on the motor vehicle, such that any person who is an operator or occupant of the vehicle can be reasonably expected to see the placard.

Suggested language for the placard:

ENTRY TO THIS VEHICLE WHILE CARRYING OR POSSESSING A CONCEALED FIREARM OR OTHER WEAPON (OR A FIREARM OR OTHER WEAPON THAT IS NOT CONCEALED) IS FORBIDDEN.

or

2. Any motor vehicle operator or occupant will be notified, either orally or in

writing, of the restriction.

C. For purposes of *III. Prohibitions C.* above:

1. A sign will be posted that is located in a prominent place near all of the entrances to any building to which the restrictions apply, where any individual entering the building can be reasonably expected to see the sign.
2. Suggested language for a sign:

“NO PERSON MAY ENTER OR REMAIN IN THIS BUILDING WHILE CARRYING OR POSSESSING A FIREARM OR OTHER WEAPON“

D. For purposes of *III. Prohibitions D.* above:

1. A sign will be posted that is located in a prominent place near all of the entrances to the special event, such that any individual attending the special event can be reasonably expected to see the sign.
2. Suggested language for a sign:

“NO PERSON MAY ATTEND THIS INSERT NAME OF SPECIAL EVENT WHILE CARRYING OR POSSESSING A FIREARM OR OTHER WEAPON“

V. Miscellaneous Provisions

- A. This policy is intended to be consistent with, and cannot supersede, state law/ or federal law.
- B. If any provision or clause of this policy or its application to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this policy that can be given effect without the invalid provision or application, and to this end the provisions of this policy are severable.
- C. Reference to the Wisconsin Statutes herein include as such statutes now exist or are hereafter amended.

VI. Penalties for Violation

- A. If applicable, referral to law enforcement or the district attorney for prosecution as applicable under Wisconsin Statutes, including Section 943.13 Wisconsin Statutes; *and/or*
- B. For County employees, discipline up to and including discharge from employment.

VII. Effective Date

This Weapon Policy becomes effective November 1, 2011.

Adopted by the Jefferson County Board of Supervisors on 10/11/2011.

